

THE KENYA NATIONAL EXAMINATIONS COUNCIL

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REGISTRATION OF 2010 KCPE AND KCSE EXAMINATION CANDIDATES

- 1.0 Over the years, KNEC has been processing and printing Nominal Rolls which are sent to schools for candidates to confirm the correctness of their registration data. In the past, the Council has been forced to withhold examination results of some candidates due to errors in their registration data. It has come to the notice of the Council that some Head-teachers do not allow candidates to confirm the registration data and sign against their names as required. Head-teachers are reminded that it is an offence to deny candidates an opportunity to confirm the contents of the Nominal Rolls and append their signatures as required by the Council.
- 2.0 We are pleased to inform all 2010 KCPE and KCSE examination candidates, head-teachers and parents/guardians that the examination Nominal Rolls are now ready and will be available in schools starting Monday 12th July, 2010. All concerned are asked to:
 - 2.1 Verify the correctness of the registration details as they appear in the Nominal Roll;
 - 2.2 Check for any omissions of names of registered candidates. NOTE: No new names of candidates should be introduced in the nominal roll. KNEC will strictly go by the names on the Head-teacher's manual list submitted during registration time;
 - 2.3 Candidates whose names may be missing from the Nominal Rolls to immediately alert their head-teachers or DEOs to avoid last-minute disappointment;
 - 2.4 Check the correctness of each candidate's index number and name against the head-teacher's manual list;
 - 2.5 Confirm that a candidate's name used during KCPE is the same as for KCSE;
 - 2.6 Check on the selection of KCSE subjects considering the entry requirements.
- 3.0 Secondary school head-teachers with candidates who have changed names used during KCPE examination to match the names in their birth certificates must write a letter explaining the same. Any other change of name(s) other than those occasioned by birth certificates will result in cancellation of KCSE results.
- 4.0 Candidates and parents are also encouraged to verify the status of the registration by sending index numbers to Safaricom 2228 or Zain 2228. The same information will also be accessed through the KNEC Website: www.kneec.ac.ke.
- 5.0 Please note that candidates who will not confirm the details of the registration data but later make requests to KNEC to correct any error, will be penalised.
- 6.0 Head-teachers are asked to return the verified Nominal Rolls to KNEC latest July 30, 2010.
- 7.0 **Nairobi Private** candidates are advised to present themselves in person to verify the correctness of their registration details at the PDE's office at Nyayo House between **12th and 16th July, 2010**.

COUNCIL SECRETARY/CHIEF EXECUTIVE OFFICER